



Hereford Cathedral Junior School

PTA

MINUTES OF THE PTA ANNUAL GENERAL MEETING

Monday September 12th 2016

St. David's Hall

7pm

1. Attendees and Apologies

Sarah Daw, Rebecca Blackman, Lucy Debenham, Mr Wright, Christy Bolderson, Rebecca Goodwin, Paula Lafaia, Al Chapman, Vicky Ward, Jane Preston, Rachael Capozzoli, Gabriella Karney, Emma Powell, Gemma Johnson, Victoria Berry Jones, Fleur Brinkerink Messer, Rebecca Morgan Jones, Amy Turtle, Claire Hayes, Katharine Dutson, Ingrid Darwood

STAFF: Jo Windows, Ian Barber, Rachael Toolan, Mrs Lord, Heather Walker, John Bond, Sally Price, Nicola Jeynes, Kerry Matthews, Miss Lambert, Mrs Moon, Barbara Batchelor, Stuart Turpin, James Debenham, Hilary Copley May, Tim Brown, Karen Davies, Mr Wilkinson, Mr Hutchinson, Catrin Goode, Tracey Denny, Sophie Deakins, Kelly Gummerson

Apologies: Sarah Wixey, Erin Houston, Amanda Joseph, Sarah Dyson, Helga Douthwaite, Louise Martin, Louisa Essenhigh

2. Approval of the Minutes from the last Committee Meeting

Proposed: Nicola Jeynes

Seconded: Catrin Goode

3. Matters Arising from the Minutes of the last Committee Meeting

There were no matters arising.



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4. Chair's Report

I have decided this year to go for a simple approach in my yearly report. Having shared organising all the events with Rebecca this year I only thought it fair you should listen to both of us as we share some of our fantastic achievements of the committee.

First let me say a big thank you to all our committee members for the last year's achievements, all of which, when running through the year could not have taken place without their time, help and generosity.

After our election in September last year Helen Bissell gave us an excellent hand over and a very well mapped out year. All we had to do was to stick with the deadline of dates that were set to make everything run so smoothly.

We had our first meeting and mapping session but soon came to realise that time wasn't always what we had and quick decisions sometimes needed to be made. Letters were drafted quickly and with the huge amount of help and continual guidance from Alex Philips and Silly Stick it all seems so much smoother and easier with their support.

Bags 2 school was the first event of the term. With a new idea of storing the donated bags on school property rather than transporting them to a storage location this seemed the way forward. With Mrs and Mrs Lively's help and a few quick skip bins we decided that this was a much easier task. This really is money for old rags and helps with all our fundraising totals over the year.

The PTA also funded two workshops for the children in this part of the term. Pre-prep enjoyed the Hawaiian workshop with lots of bright colours and music. And the juniors enjoyed a Shakespeare workshop looking at the story Romeo and Juliet. Without the funding that the PTA receive from all our events we would be unable to put these extra-curriculum funded workshops.

The fireworks soon followed and we sold a record number of tickets maybe this was due to having it a week after the traditional date. It was a warm but a very blustery day down at Wyeside. Myself, Graham Essenhigh and Rebecca started to erect the food marquee.....but after being lifted and moved 10 metres by the wind and placed in a completely different space we decided due to a health and safety aspect that we would break all traditions and re-schedule all food and drinks to the pavilion. This was deemed invaluable and moving forward to this year we have already made plans to use the pavilion again.



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Our thanks goes out to Ady Morris and his fireman friends for their continual support of our firework display and to Graham Essenhigh for providing our lighting so we can have a safe environment.

It's an event that takes a huge amount of organising but seems to be greatly enjoyed by those who attend. We defiantly made money on this event rather than just breaking even.

By the kind agreement of Mrs Gummerson and Mrs Lord the children were able to express themselves in some Christmas art work and design their own Christmas card. It's a fund raising project which we have not done for a while but proved to be very successful and after sorting through 100 s is pieces of art work and orders we made a good profit of £387

The Xmas bazaar was the highlight of the fundraising event. Mrs Katharine Cripps who for works Barclays Bank agreed to match £for £ on the amount that we raised at this event.so with all class reps pulling out the stops with their stalls, a beautifully raffled Christmas cake ,and a new idea that the choristers would hold their own stall . Thanks to Katherine Dutson smith for organising and making it possible

So in total for the Xmas bazar we raised a massive £1278 in total! Amazing!

The festive term finished with a fantastic performance of "a miracle in town" by pre prep and the traditional nativity tableau from reception. We had some fantastic photos taken by dr barber and kindly we sold by Louise evens and her helpers. again all monies raised came to the PTA .

We are always honoured at the end of the Christmas term to get a visit from the big man himself No not Mr Wright or Mr Debenham.... It's Santa!

He provided a gift for each child in pre prep at the end of term Xmas party which is another aspect we fund each year as part of our commitments. This marked the end of a great first term!

The Spring term is considerably quieter. We had the year 5 production of Romeo and Juliet to which Dr barber took some fantastic photos and again Louise Evans and helpers sold them on the night.

We finished the term with a Easter eggstremly good hunt around the quiet and frog garden. It ended with each child being given a chocolate bunny from nursery to year 2.

The juniors enjoyed dancing the night away in the dining hall at the Easter disco. D J joules entertained the children with his games and we supplied the prizes for each of the games. They also went home at the end of term with a chocolate bunny.



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We think it's fair to say that the Summer Term 2016 was our zenith, though it remains true that it's all in the planning.

By this point in the year the management of the Bag 2 School Collection, the Uniform Sale and the fete was like a well-oiled machine. We were so fortunate to have harnessed such a high level of goodwill and support across the board and this was enabling us to manage our events much more easily. And having just mentioned uniform sales can we add a plea for more uniform should you have it. A great was to upcycle unwanted clothes and bring back some PTA revenue too. Parents who have purchased 'pre loved' uniform from us always feel they've got a great deal!

Simon Lively's support and the amazing input from the Gap Students together with a good committee presence each morning meant that the Bag 2 School Collection almost ran itself. This was a million miles away from the stress of the Autumn Term when it was all so very new! Katharine Cripps' involvement was another welcome aspect this term to our Summer Fete as we were once again to benefit from the Barclays pound for pound fund matching scheme which in effect doubled our takings.

The atmosphere at this particular event was just amazing. The whole was definitely greater than the sum of the parts as teams of year group reps en-masse in the Quiet Garden created a magnificent fete. Al Chapman and Gemma Johnson's loan of bunting provided a stunning backdrop, and extra donations such as the strawberries from S and A Davies meant that we provided a few extras which raised more money too. We cannot say loudly enough how we appreciated the help of everybody involved that day. This really went beyond **reps to include Mrs Wainwright, the maintenance team, teachers Gap students and parents.**

The result was a stunning profit of £789.50 which was doubled by Barclays Bank. The fabulous Year 6 Leavers' Party Committee took their doubled takings which was a great way to supplement the £400 already committed by the PTA needed to give our leavers a memorable send off. The James Bond themed event was one which will prove to be a lifelong treasured memory. A helicopter appearance, mocktail bar, photo booth and so much more were planned by the party organisers who have set the bar high for future year 6 groups.

As in previous years, the PTA were a presence at the Showcase morning showing all our families what an integral part of school life we are. It was a privilege to be there to express thanks to retiring teachers.

And then of course, there was the Ball! We're not entirely sure we can fully call this a summer term event as our first planning meeting was at Left Bank in September 2015. When we asked for help fairly early on, Bec Morgan Jones and Gemma Johnson offered to join us. Their support



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was invaluable and brought so many skills to the table. Our dream team spent more hours than we would care to mention discussing the finer details from tickets, menus, prices, auctioneers and auction lots and entertainment. Many hours were spent up at Lyde Court with Garry and Maddy and at various venues from coffee shops to one another's homes. Phone calls were fielded at all hours discussing everything from table issues to dietary requirements and last minute glitches with auction lots. Gemma designed the beautiful tickets and each one was handmade, the perfect ones by Gemma herself and if there was a smudge, it was probably one made by Sarah, Bec or me! We modelled all the paperwork from the auction schedule and menus on Gemma's beautiful design and she took it upon herself to design and manage table layouts and room décor. Bec found us the incredible band Front runner and Sarah brought us our auctioneer Bob the Dog and the incredible Keigan Vallely who was our in house magician. We all spent hours chasing auction donations although it is a very sociable activity! I got to have coffee in the sun room behind Fodder and am on first name terms with most of the shop owners in Church Street (and the rest!) and we have taken time to write and deliver individual thanks to all who helped. It is true that the positive relationships we have aimed to foster have paid back with extras having had so many wonderful offers from Man United tickets to the use of holiday homes, a stunning wooden Gypsy Caravan for the garden and a magnificent silver wheelbarrow for our barrow of booze. The pop up photo booth seemed more popular for enabling folks to put wigs on, carry inflatable guitars and try to join Frontrunner than for its original purpose but that was even funnier!

The atmosphere on the day at Left Bank was amazing with so much help! Thank you to the Pugh family, Katharine Dutson, Amanda Joseph, Michelle Bowley, the ball committee and their families who made it all happen.

The room looked incredible and the feedback we had following the event made it clear that everyone had a great time! A few food issues we know, but generally the Ball was a resounding success with the overall profit reaching a staggering £5464.97.

It is also true that our support of local charities has facilitated our success as we are able to allocate a proportion of our funds to support them whilst also being able to channel money into the enhancement of the school's work in providing and extra luxuries which the budget can't always stretch to. Those who sponsored us via the auction saw the charitable aspect as an even stronger reason to join in and help.

We must also express our thanks to Louise Evans and Dr Barber for their continuous and unwavering support throughout the year in taking photographs and organising the sale of those photographs at school events. A picture always says a thousand words and again, this is more useful revenue for the PTA.



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Our last job of the year was to begin to thrash out a new list of reps for the year ahead, and yet again we have been overwhelmed by the response we had. We have a superb new committee lined up to be voted in tonight for the year ahead.

5. Treasurer's Report

Please see attached document. The original figures given were subsequently subject to audit following handover to the new treasurer, Christy. The revised and amended figures must be taken for approval and these are in the document sent alongside these minutes.



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6. Election of Representatives 2016/17

Chair – Sarah Daw

Vice Chair – Rebecca Morgan Jones

Proposed: Karen Davies

Seconded: Jane Preston

Secretary Rebecca Blackman

Treasurer - Christy Bolderson

Proposed – Jane Preston

Seconded- Rebecca Morgan Jones

The new committee was voted in, details as follows:

Proposed New Committee

September 2016-September 2017

Chair – Sarah Daw

Vice Chair – Rebecca Morgan Jones

Secretary - Rebecca Blackman

Treasurer Christy Bolderson

Nursery – Claire Hayes

Sophie Sherief

Amy Turtle

Reception



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Rebecca Morgan Jones

Louise Martin

Year 1

1B Cindy Thomas

1M

Year 2

2L Gemma Johnson

2CM

Year 3

3M Rachael Capozzoli

3DW Gabriella Karney

3W Emma Powell

Year 4

4J Jane Preston

4P Erin Houston (one term) Fleur Brinkerink Messer

4B Sarah Dyson

Year 5

5B Amanda Joseph

5L Al Chapman

5W Vicky Ward

Year 6

6D Sara Wixey and Rebecca Goodwin



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6H Paula Lafaia

6G

Choristers

Katharine Dutson

Helga Douthwaite

Staff

Stuart Turpin

Kelly Gummerson

7. Headmaster's Report.

We have been joined by 42 new children - and we will be welcoming new parents specifically at the new parent welcome evening on the 22nd. Thank you to those parents who have organised get togethers for year groups, or for various groups (eg the Choristers) over the holidays, and thank you too to those of you who have recommended the Junior School to friends and family. Personal recommendation is extremely flattering and powerful too.

Parents of children in the Reception will be aware of all that has been achieved over the holidays. What parents may not have noticed is that the roof of the moat was removed and replaced section by section over the holiday – so we are very pleased to have completed the work to time, so all the classrooms were ready for the children at the start of term, and we are also optimistic that the leaking roof we experienced



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towards the end of last term are a distant memory. The painting of the outside of the Junior School has been completed and the various sheds around school have been painted in beach hut colours, at the suggestion of the school council.

I welcomed new staff in last week's Junior Times, and mentioned also the birth of two staff children.

Now before I finish...

I would like to thank the PTA committee and the reps and indeed all of you who support the PTA in all that is achieved. The events organised add to the children's school experience and enjoyment, and of course money raised has a significant impact on the school's provision too.

I would particularly like to thank Mrs Debenham who has served as treasurer for the last two years, and Mrs Blackman and Mrs Daw.

8. **Headmaster's Questions** – None were submitted.

9. **Any other Business** – None.

Date of next meeting:

Committee: Monday 10th October 7.30 Number 1 Castle Street

Reps Meeting: Tuesday 18th October 9am in the Library



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Meeting concluded at 7.40pm

Rebecca Blackman

Secretary

12/09/16