**MINUTES OF COMMITTEE MEETING**

**Thursday 5th May 2016**

**St David’s Hall 7.30pm**

1. **Attendees and Apologies**

Sarah Daw, Rebecca Blackman, Mr Wright, Al Chapman, Erin Houston, Rachael Capozzoli, Rebecca Morgan Jones, Sam Holloman

Apologies were received from: Gemma Johnson, Jane Preston, Linda Preston, Sheeja Thomas, Michelle Bowley, Lucy Debenham, Tricia Finning, Kelly Gummerson, Emma Lawer, Kate Seekings, Amanda Joseph, Claire Hayes, Sarah Morgan Jones and Stuart Turpin

Louisa Essenhigh has stepped down from her position of Vice Chair

Lucy Debenham will be stepping down as Treasurer at the end of this academic year

1. **Approval of the Minutes from the last Committee Meeting**

Proposed: Sam Holloman Seconded: Rebecca Morgan Jones

1. **Matters Arising from the Minutes of the last Committee Meeting**

There were no matters arising.

1. **Chair’s Report**

A newsletter has gone out which contains a full summary of recent events.

Sarah presented an overview as follows:

The term ended with the arrival of the Easter Bunny in Pre Prep. A really big ‘Thank You’ to all those who came along and helped us with the Easter Egg Hunt. Becs and I were joined by Rebecca Lively (an amazing Easter Bunny), Rebecca Morgan Jones, Michelle Bowley, Rachael Capozzoli, Gemma Johnson and Erin Houston.

The weather stayed dry for us and the children loved it.

The juniors gave us their best dance moves in the dining hall at the Easter Disco and we did see the odd John Travolta moves from Mr Wilkinson. Overall the children in Years 3-6 enjoyed the disco with DJ Jules and all the Easter Prizes.

The second hand uniform sale was success raising just over £60 and we moved a lot of stock. We are always looking for new stock so if you ever have any old uniform that your children have outgrown, please consider donating it to the PTA.

Dr Barber took some excellent photos at the Year 5 Production of Romeo and Juliet and thanks to Louise Evans the sales did extremely well and we are just waiting for a figure from Lucy to reveal how much we made.

We have done so well with this year’s socials. Please do let me know if you will be holding a coffee morning/lunch etc. this term

1. **Headmaster’s Report**

Mr Wright thanked all the Reps who attended the Reps’ Meeting. He reported that the following had been raised and discussed:

* Clubs
* Instrumental Concerts
* Matches and team lists
* Year 4 Book Share
* Mixing classes ready for the new academic year

Mr Wright explained that he would hope to be in a position to report back about these issues at our next meeting.

He also explained how the school is making a concerted effort to share new contact sheets before the end of the academic year to enable families of new pupils to settle within their new context more easily and to facilitate children being able to meet up over the summer break.

Sam Holloman added that the buddying of new pupils seemed very effective.

Mr Wright thanked the PTA for the events listed, and said he felt the end of term disco at Easter was a great success with the addition of competitions and prizes from the DJ.

1. **Treasurers Report**

Since our last meeting, recent events have included the Easter Disco for Years 3 and 4 and subsequently 5 and 6, the provision of Easter eggs for all delivered by the Ester Bunny, the ongoing sale of second hand uniform and the ongoing organisation of the PTA Ball.

Figures as follows:

* Income from Year 3 and 4 disco was £189, and Years 5 and 6 £219 totalling £408.
* Expenditure was £180 for DJ and £60 for hot gods, totalling £240
* Net profit for the disco overall was £168
* Chocolate Bunnies for the Waster Egg Hunt cost £272.50
* Ongoing sale of second hand uniform raised £102.20
* Ball ticket sales are ongoing @£55 per head, a good start made
* £100 deposit paid for live band
* £100 deposit paid for magician
* Bag 2 School cheque finally in for £200

1. **Bag 2 School**

As in the Autumn Term, we will be collecting Bags 2 School at the front entrance to Number 28 and at the Moat each morning at drop off. Letters have gone home about this.

Collection starts Monday 9th and ends Friday 13th May.

Rebecca Blackman and Sarah Daw will be available most day.

Rebecca Morgan Jones can help on Tuesday (Moat)

Al Chapman on Wednesday

Thanks again to Simon Lively for the provision of clean wheelie bins from Quick Skip and to our Gap Students who always lend their invaluable support in moving bags ready for collection.

1. **Summer Ball**

Thanks to Mr and Mrs Garry Waring who have donated use of Left Bank free of charge.

The evening starts at 7.30pm with Champagne and nibbles followed by a 3 course seasonal meal.

There will be a Wheelbarrow of Booze which may possibly be auctioned by silent auction though this is subject to change.

We are looking to do Heads and Tails again, putting £5 notes into an envelope at the start.

An auctioneer for the charity auction has yet to be found, but donations are coming in steadily and we are hoping to open this up to the entire parental body whether or not they attend the ball by sending home details of auction lots before the event.

A huge thank you to Gemma Johnson who has designed and made the tickets.

Please do let us know as soon as possible if you wish to purchase tickets which will be on sale in the Library on Monday mornings.

1. **Summer Fete**

Date – Friday 27th May, 3.15 – 4.30pm

Stalls agreed as follows:

Year 6 – Refreshments and cakes

Year 4 – lucky Dip

Year 2- Hook a Duck

Rebecca – Bonus Ball Bonanza

Don’t forget you can claim £20 towards setting up your stall, but keep receipts for Lucy please or you will not be able to claim it back.

If possible send in your ideas for stalls to Rebecca and/or Sarah by Friday 13th May.

Rebecca agreed to approach S and A Davies re strawberries for the strawberries and cream.

St David’s Hall booked in case of rain.

1. **Leavers’ Party Update**

Sam Holloman gave us a resume of what has been going on, from the provision of Union Jacks, Fairy Lights, a Games Table, Cocktail Bar, Snowboard Simulator, Shooting Arcade, Nail Bar and Photo Booth. The theme? 007! There will be a large party tent, weather/wind permitting!

Sarah informed the leavers’ party committee that we do have face paints which they ca use should they wish to.

It will take place on 1st July at Wyeside, subsidised by £400 PTA funding and timing have altered from 6.45-9 to 7.15 – 9.15 to accommodate the Choristers’ schedule.

CDs of photos and hoodies are being provided, organised by Sam Holloman.

1. **Refreshments for Sports Day**

To be discussed at the next meeting which takes place before then. Please have a think about what you might bake for us to sell on the day.

1. **Any Other Business**

We need a new treasurer for next year, so if you know of anybody who may be willing to help us out, please do let us know!

1. **Date of Next Meeting**

20th June, in the Quiet Garden

**Meeting concluded at 8.30pm**

**Rebecca Blackman**

**Secretary**

**05/05/16**